

Bridges Library System Board Meeting Minutes
September 19, 2017

PRESENT: Dick Nawrocki, Larry Nelson, Howard Pringle, Linda Ager, Betty Scanlon, John Rhiel, Marion Onesti, Jim Heinrich, Dwayne Morris

ABSENT: Rose Sura, Jean Yeomans

EX OFFICIO: Connie Meyer, Library System Director, John Klima, Interim Director Waukesha Public Library, Resource Library Representative, Karol Kennedy, Director Menomonee Falls Public Library/APL Representative; Stephanie Ramirez, Director Delafield Public Library

OTHERS: Steve Trimborn, Waukesha County Budget Analyst and Meg Henke, Bridges Library System Administrative Specialist

Call to order: Dick Nawrocki, the Board President, called the meeting to order at 6:00 p.m. at the Delafield Public Library.

Comments for the Public: There were no comments from the public.

Correspondence: Meg Henke reported that Angela Meyers received a thank you letter from Luci Bledsoe, Director of the Johnson Creek Public Library, thanking Angela for her assistance at their annual child safety fair.

Meeting Minutes: A Nelson/Pringle motion to approve the minutes for the August 2017 meeting with one correction noted in the spelling of the word "hosting" passed unanimously.

ACTION ON THE BILLS AND FINANCIAL REPORT

Bills Report: A Heinrich/Pringle motion to approve the monthly invoices as submitted for the September 2017 bill list passed unanimously.

Financial Report: Connie Meyer reported the budget is on target to the plan. A Heinrich/Pringle motion to accept the month end financial report for August 2017 passed unanimously.

REPORTS

APL: Karol Kennedy reported that at the APL meeting last week the group discussed the database collection for 2018. Database usage is under review so APL can determine which will be renewed in 2018 and which will not. READ posters, as part of the 2018 Libraries Transform campaign, are part of the tool kit Jill is creating. Jill will create the posters from photos sent by our libraries. APL reviewed the 2018 Library System budget. Additionally, APL carefully

reviewed the Bridges Library System plan especially as it relates to the PLSR project. APL discussed updating the form of organization to fully meet their needs in the event of a mid-term officer change.

Resource Library Report: John Klima reported that the kick off for *Waukesha Reads* was Friday, September 15, including a band at Friday night live. Over 1000 **True Grit** paperback books were given away. Special events for *Waukesha Reads* will run through November 4. The Marcus Majestic Theatre will host dinner and a movie featuring the original John Wayne version. The Waukesha Public library will host keynote speaker Michael Earp at the Waukesha Civic Theater on November 2.

Bridges Staff Report: Meg Henke reported the telephony server upgrade would take place in the next month or so, no exact date has been set. Meg also reminded trustees to RSVP for the trustee dinner.

Bridges Director's Report: Connie Meyer thanked Stephanie Ramirez; Director of the Delafield Public Library for hosing tonight's meeting. She reported that library bandwidth upgrades have been scheduled over the next several weeks. Pauline Haass Public Library was on the docket today and the upgrade had to be aborted due to vendor technical issues. Connie stated that there are currently five library director vacancies. Fort Atkinson has hired Eric Robinson and he will start October 16. He is currently the library director at Mount Mary University. Muskego Public library is nearing the end of their candidate interview process and expects to make a decision about the new director soon. Waukesha Public Library, Butler Public library, and Johnson Creek Public Library are still in the selection process. Connie further reported that she and Kathy Klager have been working hard to prepare a document about how cross-county library funding works in Wisconsin. The Wisconsin Library Association's legislative committee is working to be proactive to educate and share information. This document was shared with the Wisconsin Counties Association staff and will be presented at one of their steering committee meetings in Stevens Point in mid-October. Connie further reported that PLSR regional meetings are scheduled in our area on 9/20 in Hartford and 9/22 in Muskego. She encouraged all to attend if able. The PLSR steering committee recently surveyed system directors to attempt to capture their services/roles and jobs in support of their local libraries. Monthly teleconferences began with the system directors. The timeline is that the project will produce a report in spring 2018. It is Connie's hope that the report will identify opportunities for improvement and statutory changes needed to make this happen.

DISCUSSION/ACTION ITEMS

Approval of Library System Program Plan and Budget 2018: Connie reported the 2017-2019 Wisconsin state biennial budget passed. The budget hasn't yet been signed by Governor Walker but she was optimistic that the library portion wouldn't be vetoed. The updated budget presented does not have significant changes to the draft plan presented earlier this summer. Information about the reserve fund was added to the document.

A Heinrich/Onesti motion to approve the Library System Program Plan and Budget for 2018 as presented passed unanimously.

Approval of State Public Library System Plan and Certification of Intent to Comply for Calendar Year 2018: Connie stated that the state requires that this document is signed and submitted no later than 10/16/17 to be in compliance with statutes. The document is written with the assumption that the proposed 2018 Wisconsin state budget will be signed by Governor Walker. Should the governor veto the budget line item for the increase in state aid to library systems, the plan would be amended and resubmitted to the DPI.

A Pringle/Scanlon motion to approve the State Public Library System Plan and Certification of Intent to Comply for Calendar Year 2018 as presented passed unanimously.

Next meeting: **Tuesday, October 17, 2017 at 6:00 p.m.** at the **Irvin L. Young Memorial Library in Whitewater**. Connie Meyer will be at a SRRLAW meeting on that date. In her absence Mellanie Mercier, Assistant Director, will fill in at the next board meeting.

At 7:48 p.m. a Scanlon/Onesti motion to adjourn passed unanimously.

Minutes prepared by:

Meg Henke
Administrative Specialist

Respectfully Submitted:

John Rhiel
Board Secretary